Mrs. Erica Mondragon (SEMHS), DELAC president, reviewed the basic rules of parliamentary procedure, and asked the members to read through them at home and if there is any clarification needed, the questions can be asked at the next meeting.

Ms. Alvidrez reviewed the chart with the legal requirements for the DELAC. The chart is found on the back of the agenda for each meeting. She explained that when the legal requirement is addressed at a meeting, the date of the meeting is added to the chart.

5. Compliance Item: Parent Involvement Policy

Ms. Alvidrez reviewed the Parent Involvement Policy and the Administrative Regulations with the committee members. The committee members were asked to think of activities at their schools that meet the requirements of the administrative regulations and be prepared to share those activities at the next DELAC meeting.

6. Compliance Item: Review of LCAP Activities

Ms. Alvidrez reviewed a chart with the list of the actions included in the Local Control and Accountability Plan (LCAP). She explained that the actions were organized according to the 5 goals of the LCAP and she highlighted the actions related to the English Learner program. Ms. Alvidrez explained that the chart will be reviewed each time the committee examines student achievement data, providing the opportunity for the DELAC to make recommendations for the programs and services provided to English Learners via the LCAP.

7. <u>Additional Item: DELAC Officer Election</u> The election of new DELAC vice president was held. Mr. Jose Velasquez (EMHS) was elected as the new vice president. (8 members present)

9. Announcements

Mrs. Erica Mondragon (SEMHS), DELAC president, reviewed the announcements: the Parent Involvement Academy will be held on February 28, 2020, the DELAC and ELAC meeting calendar brochure for the 2019-2020 school year is included in the packet of materials, the winter holiday dates are December 20, 2019 through January 3, 2020, and the next DELAC meeting will be held on January 23, 2020.

10. Evaluation

Mrs. Erica Mondragon (SEMHS), DELAC president, asked the members to complete the meeting evaluation and explained that the DELAC members should use the DELAC report form to share the DELAC meeting information with the ELAC committees.

11. Adjournment

The meeting was adjourned at 7:30 p.m.